

**MINUTES OF THE SCUNTHORPE AND DISTRICT BRIDGE ASSOCIATION COMMITTEE MEETING**  
**HELD ON 2 JANUARY 2024**

Present: Val Threadgould, Dave Couling, Mike Llewellyn, Penny Couling, Irene Norman, Jenny Selby, Rod Williams and Louise Lewis

Apologies: Wanda Kotowska

Wanda provided an Agenda.

		Action
1/23-24	<p><b>Minutes of the Last Meeting.</b>            The minutes of the meeting of 5<sup>th</sup> December 2023 were approved with the following amendments: -</p> <ul style="list-style-type: none"> <li>• 38/23-24 Replace 'Last lesson will be 7 December 2023.' with the following: 'The last teaching lesson this term will be on 7 December 2023. Lessons will recommence on 4 January 2024.'</li> </ul>	
2/23 -24	<p><b>Matters Arising.</b></p> <ul style="list-style-type: none"> <li>• DC proposed that the person who takes the minutes should keep the content precise and to the point. It should be proofread by VT, or DC in her absence, before it is sent out to the rest of the committee members.</li> <li>• LL was asked to take the minutes of this session due to the absence of the secretary, WK.</li> </ul>	LL
3/23-24	<p><b>Membership.</b></p> <ul style="list-style-type: none"> <li>• The Membership Database has now been updated and copies sent out to the committee. There are currently 128 paid members and 45 dormant members. A master copy of this database will be kept in the safe.</li> </ul>	
4/23-24	<p><b>Secretary's Report.</b></p> <ul style="list-style-type: none"> <li>• None</li> </ul>	
5/23-24	<p><b>Treasurer's Report.</b></p> <ul style="list-style-type: none"> <li>• ML reported that the Christmas Get Together 2023 raised £450 in total.</li> </ul>	
6/23-24	<p><b>Agenda Items.</b></p> <p>☐ <b>Fire Safety Training</b> – Demonstration provided by DC.</p> <ol style="list-style-type: none"> <li>a. Fire Triangle explained to all committee members along with a demonstration.</li> <li>b. The committee was given an assignment to identify the location of all fire doors on the premises.</li> <li>c. A staff training report was handed out to all committee members. They were asked to tick the training they had already received and fully understood and then to sign the report. This training is still ongoing.</li> <li>d. A fire drill was carried out and all committee members evacuated the building, assisting their buddies, where necessary, to the designated fire assembly point.</li> </ol>	DC
7/23-24	<p><b>County Matters.</b></p> <ul style="list-style-type: none"> <li>• The Sim Pairs was held on 11<sup>th</sup> December 2023 and 84 pairs took part across Lincolnshire. Mike Llewellyn and Megan Williams took 4<sup>th</sup> place</li> </ul>	

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	<p>with 64.42%, closely followed by David Raddish and Nettie Smith in 6<sup>th</sup> place with 61.82%.</p> <ul style="list-style-type: none"> <li>The next county event to be held at Dunholme, will be the Semi Final of the Bainton Trophy and due to changes to the rules, all players across Lincolnshire can now enter this competition.</li> </ul>	
8/23-24	<p><b>Building.</b></p> <ul style="list-style-type: none"> <li>VT has received good news about the 2<sup>nd</sup> grant application. Upon approval, it looks like we will probably be receiving the 2<sup>nd</sup> grant. We are hoping to receive confirmation by 4<sup>th</sup> January 2024.</li> <li>VT also discussed with the committee, which roofing company they preferred, regarding the roofing contract. It was agreed that Raven offered the best quotation and VT, with assistance and advice from RW, would put together an email to send to Raven to discuss the next course of action. More to follow.</li> </ul>	VT
9/23-24	<p><b>House</b></p> <ul style="list-style-type: none"> <li>The current coffee purchased for the club has now been well received by its members.</li> <li>VT proposed that a box of sympathy cards and stamps be purchased for use by committee members and any that are sent out would be recorded in a logbook. DC then added that some cards had been found in the office.</li> </ul>	JS/PC
8/23-24	<p><b>IT</b></p> <ul style="list-style-type: none"> <li>VT was pleased to report that LL had resolved the issue with the Director's name not appearing on the results page on the website.</li> </ul>	
9/23-24	<p><b>Tournaments and Directing.</b></p> <ul style="list-style-type: none"> <li>RW asked when the Autumn Teams Part 2 would be rescheduled. It was agreed by the committee to run this event on Wednesday 10<sup>th</sup> January 2024. LL to add this information to the website asap.</li> </ul>	LL
10/23-24	<p><b>IT/Website.</b></p> <ul style="list-style-type: none"> <li>LL reported that she is still looking for a teaching course closer to home. She had found one running in York and is going to investigate further.</li> </ul>	
11/23-24	<p><b>AOB</b></p> <ul style="list-style-type: none"> <li>VT has received an email from Roy Brixton regarding club session procedures and timings. It was decided by the committee that there would be no changes made at this time. VT would update Roy with the committee's decision.</li> <li>RW asked about the directing on Masterpoint Fridays. VT asked RW if he would continue to direct on these sessions and RW agreed that he would.</li> </ul>	VT RW
15/23-24	<p><b>Date of next Meeting.</b> 20 February 2024.</p>	